| Insert project title  Opportunity Brief |  |
| --- | --- |

# Introduction

*<< A brief paragraph explaining how the improvement opportunity came about e.g. Issue; suggestion; etc. Details should include a high-level summary the current state; problems currently experienced; how/if others have made similar improvements; and suggested changes. >>*

Enter text here

# Comment(s)

### Improvement Opportunity

*<< Write one or two sentences to provide a succinct overview of the improvement opportunity being proposed. >>*

Enter text here

### Benefits

*<< Broadly outline the expected benefits and how they will be measured. Benefits must be measurable. >>*

Enter text here

### Strategic Alignment

*<< Outline how the project supports the strategies for Queensland Health. Projects must align to the Queensland Health Strategic Plan or Branch Operational Plan. >>*

Enter text here

### Funding Arrangements

*<< What arrangements are currently in place, or will be in place to fund this opportunity? Who will pay for it? >>*

Enter text here

### Urgency

*<< How urgent is the improvement? When must project benefits be realised? >>*

Enter text here

# Recommendation

*<< Consider what action is needed from the approver(s) of the brief. Usually funding to develop a business case to investigate the value of the improvement would be undertaken as the next step after an improvement opportunity brief. >>*

Enter text here

Recommended by:

Enter name here

Enter position here

Enter unit/branch here